

FSSL 2007-08 Policies and Procedures

Important Things to Remember

1. Each team is responsible for knowing the FSSL rules. Go to www.fssl.com for a copy. It is highly recommended that you take a copy of the rules to every game.
2. Both team managers are responsible for ensuring they communicate with each other the week before the game to ensure both teams have the correct game information and any necessary traveling directions.
3. No changes in the game schedule are permitted without permission of the League Office.
4. Games will be postponed ONLY for inclement weather.
3. No changes 48 hours prior to a scheduled game are allowed - games will be cancelled not changed.
4. Any complaints about a game should be sent in writing to the League Office within 48 hours after the game. Telephone complaints are not valid and will not be acted upon.
5. **The HOME TEAM must call or email scores** to the League Office on game day (\$5.00 per game fine).
6. All fines are payable within 10 days. Fines outstanding after this period will result in a forfeit of any scheduled league games until the fine is paid.
7. Each team must complete a referee assessment after every game (see post game procedures).
8. **Teams are completely responsible for the readiness of their field** including nets, flags, lines, anchored goals, etc. as specified in the rules. Fields not ready for play and deemed unplayable by the officials will result in a forfeit of the game and appropriate fines for the home team.
9. It is the responsibility of each team to control the behavior of their team members and spectators. Each team will be held accountable for protecting the officials and players on both teams.
10. **All transactions must be paid for in advance of or at the time of the transaction** (ie. drops, adds, releases). No paperwork will be processed without the appropriate fees.
11. In the event of forecasted serious weather (hurricane, tropical storm) call the league office for a recording or visit the website to find out if games have been cancelled.

If your field closes due to weather you are responsible for contacting the league office, referee assignor AND opposing team manager immediately to avoid paying referee fees or fines.
12. Coaches and players must have passes to be on the player bench side of the field. All other team personnel or players without passes must move to the other side of the field.

Game Day Procedures

Pre-Game

Home Team Responsibilities

1. Check field day before – if it will be unplayable due to weather contact the league office, referee assignor and opposing team manager immediately (check field again after inclement weather)
1. Mark the field by USSF guidelines.
2. Set up goal nets and corner flags.
3. Maintain order, protection of players and officials against spectator interference.

Player Requirements

1. Minimum number of registered players - 7.
2. Maximum number of registered players - 22.
3. Maximum number of dressed out players - 18.

Team Uniforms

1. Jerseys must have clearly marked numbers on the back.
2. If both teams have similar or the same color jersey, the **home team** is required to change to an alternate jersey.

Roster Forms and Player Passes

1. The manager or his/her delegate is responsible for properly preparing the roster form. A \$5.00 fine is levied for each error or omission. See “Roster procedures” on page below.
2. Game types are: league, exhibition or cup.
3. Divisions are: Premier, 1A, 1B, 2A, 2B, 3A, 3B and Over 40.
4. Player pass number, player name and jersey number must be clearly marked on the roster form.
5. Player passes must be presented for any player wishing to participate in the game.

Officials

1. Both teams will divide the official’s fees before the game. Fees are: center referee \$50.00, and \$35.00 per assistant referee = \$120.00 total or \$60.00 per team. Teams must **pay the officials in cash** prior to the start of the game.
2. Each team will present the player passes and roster form to the officials prior to the game.
3. If the center referee does not arrive then the senior assistant referee assumes responsibility.

During the Game

Coaches and players must have passes to be on the player bench side of the field. All other team personnel (anyone without a coach or player pass) must move to the other side of the field.

Substitutions

1. Substitution is unlimited, only five players may be substituted at one time.
2. Player substitutions shall be permitted in the following circumstances:
 - a. Either or both teams may substitute when the ball goes over the end line during a game.
 - b. The team in possession of the ball may substitute on their own throw in.
 - c. A team may substitute a yellow carded player immediately after receiving his yellow card.

Yellow Cards

A player will be cautioned if he/she:

- a. enters or reenters the field without permission of the referee
- b. shows dissent by word or action
- c. is guilty of ungentlemanly conduct
- d. persistently infringes the Laws of the Game.

Upon receiving a third yellow card the player must serve a one game suspension.

Red Cards

A player will be sent off if he/she:

- a. is guilty of violent conduct or serious foul play
- b. uses foul or abusive language
- c. persists in misconduct after receiving a caution.

Break off of Game

Neither team may break off a game. A fine/suspension may result (Rule IX-8).

Post Game

Referee

- 1 The referee fills out roster forms with score and winning team. Center referee and assistant referees sign the forms.
2. Center referee sends the white copy of the roster form to the League Office along with the Referee's Game Report and player passes for any red carded players. The yellow and pink copies are given to the teams.

Home Team

Call in score to the League Office by 9:00pm on game day (or be fined \$5.00).

Both Teams

Each team manager is required to provide feedback on the referee crew from each game by the Friday following the game. Failure to provide feedback may result in a \$5 per game fine.

Go to website: <http://tmdavis.com/fssl/refeval/refeval.html>

Type in Username: Referee

Type in Password: Evaluation

Complete evaluation and submit.

You may also go to www.fssl.com and click on Links/Forms. The first link on the page is to the referee evaluation form.

Roster Procedures

Each team can dress only 18 players on game day. When you print out your roster it will list all the players registered to your team. **YOU MUST CROSS OUT ALL BUT 18 PLAYERS – SO THAT ONLY 18 PLAYERS ARE VISIBLE ON YOUR ROSTER.** Failure to cross out extra players will cause confusion regarding your game day roster and could be cause for a protest regarding your game. It is recommended that you use a black permanent marker to cross out the extra players.

A minimum of two copies of your roster are required for game day – one for the referees to send in with the report and one for the opposing team. You may also want a copy for your records.

Printing your rosters.

1. Go to the Online Registration System and log onto your team page using your log in and password (just as you would to register players).
2. Go to the team home page.
3. Click on “Roster” (near the top of the page).
4. Click on “Print Team Roster” (near top of page)
5. When roster shows on screen click on “File” at the top of your screen and select “print”
6. Select to print 2 or 3 copies
7. Click on print
8. Cross out extra players so that there are only 18 players on your game day roster.

Infractions, Ejections and Suspensions

When a player is ejected, the referee sends his/her pass to the League office with the game report that explains the reason for the ejection. (If the team wishes to appeal, see Appeals section of by-laws). Passes will be returned to the team manager after the suspension has been served.

<u>Reason for ejection</u>	<u>Suspension</u>
1. Continually arguing with officials	3 games
2. Center referee/assistant referee abuse	6 games or more
3. Strikes referee/assistant referee	Sent to State Association
4. Use of foul or abusive language	2 games
5. Use of foul language towards an official	3 games
6. Reckless, dangerous play	2 games
7. Intentionally trips or kicks opponent	4 games
8. Any violent action towards opponent	4 games
9. Strikes, kicks, punches another	4 games or more
10. Attempts to strike, kick, punch another	2 games
11. Insults opponent	2 games
12. Threatens opponent	2 games
13. Double yellow	1 game
14. "Professional" foul - not otherwise a red card	1 game
15. Serious foul play (intentional violence when challenging for ball)	2 games
16. Entering the field without permission	yellow card

All suspensions listed above are the MINIMUM suspension for each offence and may be increased if the FSSL Board of Directors deems necessary.

Second suspension in one season will result in double the normal suspension.

Third suspension in a season will result in suspension for the balance of the regular season, all cups and summer season.